

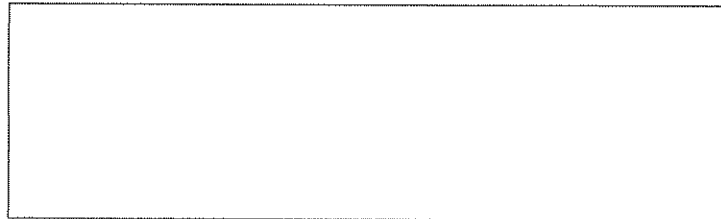


STATE OF MAINE  
PUBLIC UTILITIES COMMISSION  
101 Second Street, Hallowell, Maine 04347  
18 State House Station  
Augusta, Maine 04333-0018

JACK CASHMAN  
CHAIRMAN

VENDEAN V. VAFIADES  
DAVID LITTELL  
COMMISSIONERS

January 11, 2011



**TO: Small Consumer Owned Electric Utilities**

**SUBJECT: 2010 Annual Report to the Public Utilities Commission**

<b>Utility Contact Information Sheet Due:</b>	<b>February 18, 2011</b>
<b>Annual Report/Revenue Due Date:</b>	<b>April 1, 2011</b>
<b>Extension Request Deadline:</b>	<b>March 30, 2011</b>

**Changes in Report: NONE**

**Source of Gross Revenues: Total Electric Operating Revenues, Subject to Assessment, Page 17, column (c), line 32**

**Link to Electronic Copy of Report and Filing Instructions:**  
**<http://www.maine.gov/mpuc/online/forms.shtml>**

**Link to Filing Site: <http://mpuc.informe.org/filereport>**  
**User ID: annrpt**  
**Password: 176\*671**

Enclosed is a copy of Page 17 of the Annual Report by Electric Utilities (Form A) to the Maine Public Utilities Commission (MPUC) that you are required to file. On November 30, 2000, in Docket No. 2000-244 (Investigation of Exemptions for Small Consumer Owned Utilities), the Commission issued its Order Approving Stipulation exempting small consumer-owned transmission and distribution utilities from certain requirements of Title 35-A and the Commission Rules. Pursuant to this order, please complete Page 17 using 2010 data and return one copy to the Commission by April 1, 2011. The utility should retain a copy for its records. Certain aspects of the reporting process are clarified or amplified in the following paragraphs. The page is also available on our web page.

To the extent possible, we request that you file an electronic version of this page in addition to filing a hard copy. The electronic version will promote easier information retrieval and analysis and allow the public to access the annual reports via our web page. We understand that you may not have web access. However, access to the web is available at every local library.

Any request for an extension of the filing deadline must be in writing and must be sent to Lucretia Smith, Utility Analyst, at the Commission by March 30, 2010. For this purpose, an email is acceptable ([Lucretia.smith@maine.gov](mailto:Lucretia.smith@maine.gov)). An extension of up to one month may be granted for filing the complete report. However, because the Commission must complete its annual assessment preparation, which requires use of operating revenue information, by May 1 of each year, companies must file revenue information by the April 1 deadline.

Page 17 requires the utility to report Revenues Subject to MPUC Assessment; these revenues are defined in 35-A M.R.S.A. § 116 as follows, "For the purposes of this section, 'intrastate gross operating revenues' mean intrastate revenues derived from filed rates, except revenues derived from sales for resale." Thus, Revenues for Assessment are those intrastate revenues derived from the sale to end users of goods or services that are made under an approved tariff (sometimes referred to as a schedule of rates) on file with the MPUC or are made under a special contract that is subject to MPUC jurisdiction. Wholesale transactions, in which the utility is the seller, are exempt from assessment. Page 17 includes a separate line for revenues that are derived from Standard Offer Sales. Those revenues are not subject to assessment.

As required by Chapter 710 of the Commission's Rules, each public utility must have its books of account audited annually. Utilities with a fiscal year ending December 31 must file with the Commission a copy of the audited financial statements and the auditor's report by the following July 1. With the audited financial statements, the utility must file an explanation of any material discrepancies between the audited statements and the annual report filed with the Commission. The stipulation did not waive this requirement but did allow for an extension of time to file the audited financial statements.

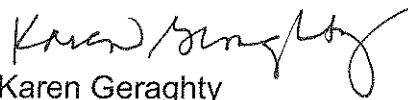
If you have questions or need further information, please contact Lucretia A. Smith at (207) 287-1383 or [Lucretia.Smith@maine.gov](mailto:Lucretia.Smith@maine.gov).

Filing is done through a one-page process. We have attached an instruction sheet detailing the process to access this web page and file your report electronically.

The Utility Contact Information Sheet, also available electronically on our web page at <http://www.maine.gov/mpuc/online/forms/AnnualReportForms.html> under "All Utilities", is necessary to ensure that the Commission has current points of contact for all utilities in the State. Please complete the form according to its instructions and return it to the Commission, to the attention of Tammy Chamberlain via facsimile (207-287-1039) or mail, by **February 18, 2011**. Questions about the Contact Information Sheet should be directed to Tammy Chamberlain at 207-287-6075 or [tammy.chamberlain@maine.gov](mailto:tammy.chamberlain@maine.gov).

We have also enclosed an updated Contact Protocol containing procedures for all immediate notifications provided to the Commission pursuant to Chapters 130, 200, and 895 of the Commission's Rules and Chapter 2 of the ESCB Rules. Please distribute this Protocol to all personnel responsible for notifying the Commission about emergencies, accidents, safety or security issues, underground facility damage, or service-related failures or outages. **The MPUC contact information attached to the Contact Protocol is confidential and shall not be given out to the public.**

Sincerely,

  
Karen Geraghty  
Administrative Director

Enclosures

Utility Name: \_\_\_\_\_

For the Year Ended: December 31, 2010

REVENUES SUBJECT TO MPUC ASSESSMENT

		Subject to Assessment*	Not Subject to Assessment	Total
<b>REVENUES</b>				
500 - 504	Revenues (not Including Standard Offer Revenue)			
506 - 508				
	Transmission & Distribution Revenues			
	Standard Offer Revenues			
	Other Revenues			
505	Sales to Other Electric Utilities and Interstate Sales	\$	\$	\$ -
	Total Sales from Delivery of Electric Energy	\$ -	\$ -	\$ -
<b>OTHER ELECTRIC REVENUES</b>				
510	Rent from Electric Property:			
511	Interdepartmental Rents			
512	Customers Forfeited Discounts and Penalties			
513	Misc. Electric Revenues:			
	Service Charges, Line Extensions			
	Wheeling and Transmission			
	Support Payments			
	Unbilled Revenue			
	Other (Explain) See Page 16			-
	Total Other Electric Revenues	-	-	-
	Total Electric Operating Revenues	-	-	-
* 35 M.R.S.A. § 17 as Amended				
	<b>Total Annual kWh sold:</b>			
	<b>Residential</b>			
	<b>Non-Residential</b>			
	<b>Number of Customers:</b>			
	<b>Residential</b>			
	<b>Non-Residential</b>			

Comments: This page must be filed by April 1, 2010 by fax to (207) 287-1039, e-mail to Lucretia Smith at [lucretia.smith@maine.gov](mailto:lucretia.smith@maine.gov) or by regular mail to Karen Geraghty, 18 SHS, Augusta, ME 04333. If you have any questions, contact Lucretia Smith at (207) 287-1383.

Small COU's are only required to file this page of the MPUC annual report.

Signature of Officer/Trustee of Utility: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_